NORTHERN ILOILO POLYTECHNIC STATE COLLEGE
Batad Campus
Batad, Iloilo
Annual Procurement Plan
CY 2017

Code (P/A/P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Implementation Period	Schedule for Each Procurement Activity												Source of Fund	Estimated Budget			Remarks Brief description of Program/Projects
					Pre-Proc. Conference	Ads/Post of IAEB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post-Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
A.	Admin. Office																				
a.1	Office Supplies	Administration Ofc	SVP														101	50,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
		OIC OFC	SVP														101	35,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
		CASHIER OFC	SVP														101	15,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				

	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
		ACCOUNTING OFC	SVP														101	15,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
		SUPPLY OFC	SVP														101	30,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
	Instruction																					
		Agriculture Dept	SVP														101	15,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					

		Computer Dept	SVP														101	20,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
		SED Dept	SVP														101	10,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
		BSET DEPT	SVP														101	10,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					
	Staple wire #35																					
	Stapler, HD 50R																					
	Alcohol, 500ml																					
	Air freshener																					
	Continous ink refill Epson																					
	other office supplies																					
		HRM DEPT	SVP														101	25,000.00				
	Bond Paper, L																					
	Bond Paper, S																					
	Canon cartridge #810																					
	Canon cartridge #811																					
	Scotch tape, 1"																					
	Sign pen, black																					

	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
		GEN. ED	SVP														101	10,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
		H.S DEPT	SVP														101	15,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
		OSA OFC	SVP														101	50,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
															TOTAL			300,000.00			

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					Pre-Proc. Conference	Ads/Post of IAEB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post-Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Admin. Office																				
	Office Supplies	Administration Ofc	SVP														164	25,000.00			
	AVR																				
	Exhaust fan																				
	Computer periperals																				
		OIC OFC	SVP														164	15,000.00			
	UPS																				
	Flashdrive																				
	Toner, Photocopier																				
	Toner HP Printer																				
		CASHIER OFC	SVP														164			30,000.00	
	Aircon, 2Hp																				
	Laptop																				
		ACCOUNTING OFC	SVP														164	5,000.00		20,000.00	
	Laptop																				
	Computer periperals																				
	Printer																				
	Instruction																				
		Agriculture Dept	SVP														164	10,000.00		35,000.00	
	TV set																				
	3n1 Printer																				
	Ceiling fan																				
	1TB External hard drive																				
	Steel Cabinet																				
	Shedder																				
	Agriculture lab Tools																				
		Computer Dept	SVP														164			120,000.00	
	Desktop Computer																				
	Multi media Projector																				
		BSET DEPT	SVP														164	6,000.00		34,000.00	
	Multi media projector																				
	Desktop computer																				
	3n1 Printer																				
	60" TV																				
	Orbit fan																				
	Internet connection																				
	Electrical supplies																				

		HRM DEPT	bidding														164			250,000.00	
	Laboratory equipment																				
	Other equipment for																				
	HRM COMPLIANCE																				
		REGISTRARS OFC	SVP														164	10,000.00		20,000.00	
	3n1 Printer																				
	Laptop																				
	Classcard																				
	RF Green color																				
		Sports Program	SVP														164	14,000.00		16,000.00	
	Sport Equipments																				
	Printer																				
	Computer																				
		R&D	SVP														164	15,000.00		30,000.00	
	Computer Periperals																				
	i5 Laptop																				
	3n1 Printer																				
	Multi-media Projector																				
	20kgs Weighing scale																				
	Electronic weighing scale																				
		LIBRARY	SVP														164	150,000.00		50,000.00	
	Journals																				
	Carrels																				
	Altlas																				
	Laptop																				
	Computer																				
	Tables																				
	Multi-media Projector																				
	Tv set																				
	Steel Cabinet																				
	Steel shelves																				
	Aircon																				
	Barcode Scanner																				
	Ceiling fan																				
	Water Despenser																				
	Books																				
	Sofa bed																				
	Librarians ofc																				
		Security ofc	SVP														164			30,000.00	
	9mm pistol																				
	Security post																				
		Gen. Service Ofc	SVP														164	160,000.00			
	Construction material																				
	Electrical supplies																				
	Janitorial supplies																				
	Water system materials																				

		Extension Ofc	SVP														164			20,000.00	
	Computer																				
	Printer																				
		Greenhouse projec	SVP														164	60,000.00			
		YES ORG	SVP														164	60,000.00			
		NSTP OFC	SVP														164	70,000.00			
																TOTAL		600,000.00		655,000.00	

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A.																					
a.1	IGP																				
	Farm inputs and	Rice Project	bidding														161	550,000.00		50,000.00	
	Chemicals																				
	Turtle tiller																				
	12Hp motor engine																				
	Farm tools																				
	Corn inputs and	Corn Project	SVP														161	130,000.00			
	Chemicals																				
	Chicken feeds and	Poultry Project	SVP														161	25,000.00			
	Supplements																				
	Hog feeds and	Piggery Project	SVP														161	100,000.00			
	Supplements																				
															TOTAL			805,000.00		50,000.00	

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A.																					
a.1	Trust																				
	Students center	SSC	SVP														184	45,000.00		20,000.00	
	and Equipments																				
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
	Computer																				
	3n1 Printer																				
	Stand fan																				
	Future leaders	FLP	SVP														184	20,000.00		90,000.00	
	Equipments																				
	College Pathways																				
	Bond Paper, L																				
	Bond Paper, S																				
	Canopy Project	PFEA	SVP														184			70,000.00	
	College Newspaper	School Paper	SVP														184	100,000.00			
	Bond Paper, L																				
	Bond Paper, S																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				

	CD Recorder																				
	DSLR Camera																				
	Tables																				
	Students Lab	Alumni	SVP														184	10,000.00			
	Supplies																				
	Office building																				
	Bond Paper, L																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	Bond Paper, S																				
	Canon cartridge #810																				
	Canon cartridge #811																				
	Scotch tape, 1"																				
	Sign pen, black																				
	Staple wire #35																				
	Stapler, HD 50R																				
	Alcohol, 500ml																				
	Air freshener																				
	Continous ink refill Epson																				
	other office supplies																				
															TOTAL			175,000.00		180,000.00	
Total																		1,880,000.00		885,000.00	
																					2,765,000.00

Prepared by:

JO-ANE. DELA CRUZ
Administrative Officer I

Recommended by:

FRANCIS B. GASAPO, Ed. D
Campus Administrator

Approved by:

Ma. THERESA G. PALMARES, Ed. D
College President